

The checklist below serves as a guide for completing this process:

### **Off-site Exhibit Checklist**

- 8 1/2" X 11" Off-site Exhibit
- Tax map numbers
- Site address
- Lot numbers
- North arrow
- Graphical scale bar
- Existing sanitary lines and manholes (label manholes as defined by owner: e.g., Metro, ReWa)
- Existing sanitary sewer easements (label owner: Metro, ReWa...)
- Proposed lines and manholes
- Hatch and label proposed easement
- Road right of ways with road names
- Associated water bodies
- Existing property lines
- No metes and bounds associated with the sanitary sewer lines, easements, or manholes (including ties to property corners)
- 25' sanitary sewer easement detail and note (Figure 3 in Appendix I)
- No vertical data (rim or invert elevations)
- Prepared by a Licensed South Carolina Professional Land Surveyor or Registered South Carolina Professional Engineer
- Off-site exhibit title "Off-site sanitary sewer exhibit for: (developer or development) Not Metro Sewer**