

## Final Project Submittal Checklist

The engineer shall complete this checklist and include it in the final project submittal to MetroConnects. All documents shall be delivered in **one** submittal (pdf and hard copy). If any items are incomplete or unclear, it will be noted on the bottom portion of this form and the form shall be returned to the engineer. MetroConnects shall not proceed with the CCTV inspection until all items have been satisfactorily received.

Check boxes or write "N/A" if not applicable.

- Two sets of Record Drawings signed and sealed by the Engineer of record. Drawings shall include plan view and line profiles and clearly identify manholes and line segments to be permitted including service lateral locations, service lengths and depths at end of service.
- Email Record Drawing AutoCAD file according to requirements listed in Appendix I. Emailed Date: \_\_\_\_\_
- One copy of engineer's certified low-pressure air, mandrel, and manhole vacuum tests. If ground water is encountered: include low-pressure air test calculations, water table elevations, and steps implemented to alleviate the ground water. (See Metro Forms, Appendix H.)
- One copy of engineer's certified pump station drawdown and force main test results, if applicable.
- Engineer's certification letter for sanitary sewer system. (See Certification Letter requirements - next page).
- Sanitary sewer trench backfill compaction tests (within roadways and fill areas).
- Verification and submittal of actual cost for sewer installation (**total cost of labor & materials for the phase or section being permitted only**).

By: \_\_\_\_\_

Date: \_\_\_\_\_