

Developer / Contractor Legal Agreement Check List

Developer's Company name (DBA) _____

Mailing Address _____

Contractor's Company (DBA) Name _____

Mailing Address _____

Engineer Company Name _____

Engineer's Name _____

TMS of the parcel being developed (all that apply) _____

“EXHIBIT A” 8-1/2” x 11”

delineate limits of sewer system upgrade/ relocation

label existing Metro manhole numbers from start to stop of upgrade/
construction.

Deed book and page of dedication and conveyance of existing line and easement to
Metro

State the reason for revising the sewer system. IE [Upgrade, Relocation, Realignment,
etc.] is required for the proposed development.

Copy of Contractor Insurance Policy. Policy must meet all requirements on “EXHIBIT
B” of Developer/ Contractor Agreement.

Notification Letter Example

To Whom It May Concern,

*This letter is being sent as a courtesy to inform you that there is an existing 25' sewer easement on your property located at **address of property work will be performed on**. The easement, along with the sewer line located within the easement, are owned and operated by Metropolitan Sewer Sub-district. With Metropolitan's permission, **Developer's business name** contractor will be making improvements to this sewer line in the near future. **Developer's business name** will provide 72-hours written notice prior to the contractor mobilizing and beginning work on your property. The property will be returned to the present condition to the extent practical. Please call me if you have any questions concerning this letter.*

Sincerely,

Developer

Print Name Developer Representative

Developer Representative Phone Number